

Supporting All Students:

Addressing Sensory, Communication,
and Mobility Needs

Inclusive School Event Checklist



Planning & Preparation

- ☐ Accessibility goals identified
- ☐ Special education staff consulted
- ☐ Staff/volunteers trained in inclusion
- ☐ Accommodation plan created (**quiet space, seating, mobility access**)
- ☐ Event schedule, map, and expectations shared early



Physical Accessibility

- ☐ All areas wheelchair accessible
- ☐ Ramps/elevators available and functioning
- ☐ Doors easy to open or propped
- ☐ Accessible restrooms clearly marked
- ☐ Seating includes wheelchair spaces and flexible options
- ☐ Clear, unobstructed pathways
- ☐ Accessible parking close to entrance



Sensory-Friendly Supports

- ☐ No strobe lights or sudden loud noises
- ☐ Sensory-friendly entry time offered
- ☐ Noise-reducing headphones available/allowed
- ☐ Adjustable or low-light areas provided
- ☐ Strong scents avoided
- ☐ Visual schedules and clear signage posted
- ☐ Movement breaks allowed



Supports for Students with Autism

- ☐ Quiet room/calm-down space available
- ☐ Social stories or preview materials provided
- ☐ Clear, simple instructions
- ☐ Visual supports available
- ☐ Alternative participation options offered
- ☐ Staff prepared for sensory overload

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Communication Accessibility

- ☐ Written, visual, and verbal instructions provided
- ☐ Large-print materials available
- ☐ Augmentative and Alternative Communication (AAC) supports or interpreters arranged
- ☐ Extra processing time allowed
- ☐ High-contrast signage used
- ☐ Quiet communication areas available



Social & Emotional Inclusion

- ☐ Peer buddies or volunteers assigned as needed
- ☐ Participation choices offered (**location, role, level**)
- ☐ Inclusive language modeled by staff
- ☐ Predictable routines and transitions
- ☐ All participation styles celebrated



Food & Medical Needs

- ☐ Food labeled with ingredients/allergens
- ☐ Structured eating areas available
- ☐ Medical staff or trained personnel present
- ☐ Students may bring personal food/equipment



Safety & Emergency Planning

- ☐ Accessible emergency exits
- ☐ Staff trained to assist students with disabilities
- ☐ Visual and auditory emergency alerts
- ☐ Reunification plan in place



Family Communication

- ☐ Accessibility features shared in advance
- ☐ Clear contact method for questions
- ☐ Feedback collected after event

For additional information, tools, and helpful resources, visit the **START** page on the New Jersey Family Engagement Hub website.

[Visit the START page here:](#)

