



Welcoming All Families Reflection Tool



A conversation starter for schools, parent groups, and family engagement teams.

Every family deserves to feel welcomed, valued, and included in their child's school community. This tool can help school staff, PTA/PTO leaders, SEPAG members, and other family partners reflect on current practices and identify opportunities to strengthen connections with all families.



How to Use: Review each statement individually or as a team. Check the response that best reflects your current practices, then identify one or two areas to strengthen together.



Creating a welcoming environment

Reflection Statement	Yes	Sometimes	Not Yet
Families receive a warm, personal welcome when they join our school community.			
Families of students with disabilities are intentionally included in schoolwide communications, activities, and opportunities.			
Families know who to contact with questions, concerns, or ideas.			
School staff and parent leaders help connect new families with helpful resources and people.			





Communicating with all families

Reflection Statement	Yes	Sometimes	Not Yet
Information is shared clearly, consistently, and in family-friendly language.			
Communications reach families who speak languages other than English.			
Families can receive information through multiple channels, such as email, text, printed materials, and social media.			
Families are encouraged to ask questions and share feedback.			



Planning inclusive activities and events

Reflection Statement	Yes	Sometimes	Not Yet
Events are planned with accessibility, sensory needs, and accommodations in mind.			
Invitations explain who families can contact to request accommodations or additional support.			
We consider barriers such as transportation, scheduling, childcare, language, and cost when planning activities.			
Families of students with disabilities feel their children are welcomed as part of the broader school community.			





Building relationships and partnerships

Reflection Statement	Yes	Sometimes	Not Yet
Staff and parent leaders make intentional efforts to connect with families who may feel overlooked or disconnected.			
Families are recognized as valuable partners with knowledge, experiences, and ideas to share.			
The school, PTA/PTO, SEPAG, and other family groups work together to support inclusion and belonging.			
Families have opportunities to connect with other families and build supportive relationships.			



Listening to the Family Voices

Reflection Statement	Yes	Sometimes	Not Yet
Families have multiple ways to share their experiences, concerns, and suggestions.			
We actively seek input from families whose perspectives are not always represented.			
Family feedback is considered when planning events, improving communication, and making decisions.			
We let families know how their input helped inform changes or improvements.			





Reflection Together

- What are we already doing well to help families feel welcomed and included?
- How might some families still experience barriers to participation or belonging?
- What is one practical change we can make right away?
- How can we involve families in identifying and developing solutions?



Our Next Steps

One strength we want to build on: _____

One area we want to improve: _____

One action we will take: _____

Who will help make it happen: _____

When we will check in: _____

Welcoming all families is not a one-time activity. It grows through everyday actions, meaningful relationships, and a shared commitment to ensuring every family belongs.

For more resources like this, please visit our website, njfehub.org

